



HIFZ EVENING PART TIME (GIRLS) APPLICATION FOR ADMISSION

COMPLETE application form and FULL payment is required to process the registration.

INCOMPLETE applications WILL NOT be processed.

STUDENT ID: _____

APPLICATION DATE: _____

SECTION I. STUDENT INFORMATION

LAST NAME:

FIRST NAME: MI

ADDRESS 1 (House Number, Street Name):

CITY:

STATE: ZIP / POSTAL CODE:

HOME PHONE NUMBER: - -

ALTERNATE PHONE NUMBER: - -

SCHOOL GRADE AGE D O B: - -

GENDER: FEMALE

SECTION II. PARENTS INFORMATION

FATHERS LAST NAME:

FIRST NAME: MI

FATHERS E-MAIL ADDRESS:

WORK NUMBER: - -

CELL NUMBER: - -

MOTHERS LAST NAME:

FIRST NAME: MI

MOTHERS E-MAIL ADDRESS:

WORK NUMBER: - -

CELL NUMBER: - -

SECTION III. EMERGENCY INFORMATION

EMERGENCY CONTACT LAST NAME:

EMERGENCY CONTACT FIRST NAME: MI

PHONE NUMBER: - -

ALTERNATE PHONE NUMBER: - -

SECTION IV. ALLERGY/MEDICAL CONDITION/SPECIAL NEEDS INFORMATION (PLEASE LIST ANY AND ALL BELOW)

SECTION V. FEES AND METHOD OF PAYMENT (ALL FEES MUST BE PAID IN ADVANCE AT THE START OF EACH MONTH)

Fees, \$100 per month for first child, \$75 per month for second child, \$50 per month for any additional child to Manassas Muslim Association by 1st of each month

We will only accept credit card or direct deposit for the fees. No cash payment will be accepted.

- Check:
- Cash
- Credit Card:
- Visa
- MasterCard
- Discover
- AMEX

Credit Card #:

CV Code:

Expiration Date: -

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ALL PARENTS MUST READ AND ACKNOWLEDGE THE MMA HIFZ PROGRAM RULES

SECTION VI. MMA HIFZ PROGRAM PART TIME GIRLS PROGRAM RULES

The Rules in this section are critical for the development and implementation of a quality education system with shared responsibilities between Parents, Teachers and MMA Administration.

Hifz Program School Rules are as below MUST be followed at all times:

- Hifz Program is for girls only 6 – 11 years.
- Schedule: Mon to Fri from 5:30 am to 7:30 pm
- Students MUST be in class at 5:30 pm; NO DELAYS PLEASE
- All FEES MUST be paid in advance at the start of the month.
- Please disclose any special need(s) and/or medical condition(s) of the student to avoid any issues and prompt action if needed.
- Parents MUST follow the parking rules when dropping off and picking up students.
- All parents MUST be punctual in dropping off and picking up students ON TIME without delay.
- Parents will be charged a late pickup fee of \$10 for first 5 minutes and \$1 a minute thereof (unless notified in advance).
- All parents MUST ensure that the students are following the cleanliness and dress code for reciting the Holy Quran as below:
 - Girls Must have a head cover and a full sleeves dress, such as abayah, jilbab, shalwar kameez
 - Have performed wudu
 - Are not wearing clothing with pictures of living creatures (not allowed)
- Parents are not allowed to sit in during the class.
- Inclement Weather: Please follow the Prince William County School Advisory for school closure. If PWCS weekend activities are cancelled, MMA Sunday School will also be closed.

PLEASE SIGN AND ACKNOWLEDGE

1. I, _____, recognize that the purpose of the information submitted in this application is to evaluate my student(s) eligibility for enrollment into MMA Hifz Part Time Girls Program.
2. I, _____, have read and understood the rules in "SECTION VI. MMA HIFZ PROGRAM PART TIME GIRLS PROGRAM RULES". I, _____, acknowledge and agree to abide by these rules at all times to ensure the safety and security of the student(s) and protect the interest of MMA.
3. I, _____, authorize MMA to deduct the payments from my Credit card or Bank Account as per the agreed upon schedule.



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SIGNATURE OF PARENT
GAURDIAN

NAME OF PERSON SIGNING

RELATIONSHIP TO
STUDENT(S)

DATE:

FOR OFFICE USE ONLY

STUDENT ID: _____

STARTING DATE:

□□ - □□ - □□□□

LEVEL:

BASIC

INTERMEDIATE

ADVANCE

PAYMENT SCHEDULE:

MONTHLY

SEMI-ANNUAL

ANNUAL

VOID Check or Credit Card is Included for Monthly Payment Mode

YES

NO

Application Accepted by

Application Received on

Signature of Person Accepting Application